



## CCA YOUTH INTERNSHIP PROGRAMME–2024

The Christian Conference of Asia (CCA) invites applications from young people for its year-long internship programme at the CCA Headquarters in Chiang Mai, Thailand, for a period of one year from 1 June 2024 to 31 May 2025.

The Internship Programme of the CCA is a year-long ecumenical leadership development training programme to identify, recognise, and mould prospective ecumenical leaders in Asia. By providing this unique opportunity, the CCA aims to train young ecumenists, develop their leadership skills, and enrich their ecumenical formation, as well as offer them chances to share their own experiences with CCA constituencies. The interns working with the CCA are expected to bring positive energy, commitment, and fresh vision during the internship.

The internship is offered initially for a period of one year but could be extended for a second term provided the candidate satisfactorily demonstrates their competence, performance, and commitment during the internship.

The specific area of work assigned, depending on the interest and expertise of the intern, will be one of the following:

- **Communications**  
Requires excellent communications skills in English as well as the abilities to prepare news releases, social media content, website content in English and database management
- **International Affairs, Peacebuilding, Human Rights, and Advocacy**  
Requires knowledge in analysis and interpretation of emerging geopolitical issues in Asia, interests in peacebuilding, human rights, and advocacy The interns will be assigned to work under the supervision of a senior programme staff

### General Qualifications/Requirements for Interns:

- Between 23 to 29 years of age;
- A university degree/postgraduate degree in English language/journalism/ International Relations/ Social Sciences;
- Strong spoken and written communication skills in English, and relevant technical/computer skills and social media;
- Should be able to work flexibly in a multi-cultural environment;
- Should be willing to develop capacity in handling programmatic/administrative tasks; and,
- Strong links to respective local churches and involvement in ecumenical movement at the national/ regional/ sub-regional levels are desirable.

### The CCA will be responsible for covering the following expenses:

- Accommodation in a one-bedroom and living area furnished independent apartment unit with kitchen, attached bathroom, and other facilities;
- A reasonable living allowance to cover expenses for food and other personal needs;
- Economy class air ticket to Chiang Mai, Thailand, and return;

- Expenses related to Thailand visa and work permit;
- Medical insurance during the stay in Chiang Mai, Thailand, as well as travel insurance for official travels.

**Application Procedure for Youth Internship:**

The application must be submitted online via Google Forms: <https://forms.gle/pQ8f9dD6wYkT1nv16>

The deadline for submitting the completed application form along with supporting documents is 1 April 2024.

Applicants will be required to upload the following documents in the Google Form itself:

1. Motivation Statement: What motivates you to participate in the CCA's Youth Internship Programme? Write a personal statement detailing your reasons for applying to the programme, why you want to intern with the CCA, and your relevant skills and qualities.
2. Commitment upon Completion: Based on your experiences, write a statement indicating in what way you will contribute to your local/ national community/ church/ ecumenical organisation upon the completion of the internship programme and your return home.
3. Official endorsement/recommendation letter from the endorsing church/ council/ ecumenical organisation
4. Curriculum Vitae describing education/ professional experience and ecumenical/ church/ community involvement
5. Scanned copy of passport

For queries, please contact [cca-recruitment@cca.org.hk](mailto:cca-recruitment@cca.org.hk)